

Bank reconciliation

Name of smaller authority: CLOPTON PARISH COUNCIL

County area (local councils and parish meetings only): SUFFOLK

Financial year ending 31 March 2020

Prepared by MISS KAY BYE – RESPONSIBLE FINANCE OFFICER

Date 1st April 2020

Balance per bank statements as at 31 March 2020:	£	£
Barclays Current Account	887.83	
Barclays Business Premium Account	2519.18	
Barclays Business Premium Bomber Memorial Account	181.60	
Yorkshire Building Society Account	5088.94	
	<hr/>	8191.86
Petty cash float (if applicable)		N/A
Less: any un-presented cheques at 31 March 2020		
Cheque number 100672	(132)	
Cheque number 100673	(448.38)	
Cheque number 100674	(20.00)	
	<hr/>	(600.38)
Add: any un-banked cash at 31 March 2020		N/A
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Net balances as at 31 March 2020 (Box 8)		<u>8077.17</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2019 (Prior year Box 8)	8176.86
Add: Receipts in the year	4319.75
Less: Payments in the year	4419.44
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Closing balance per cash book [receipts and payments book] as at 31 March 2020 (must equal net balances above – Box 8)	<u>8077.17</u>