

Bank reconciliation

Name of smaller authority: CLOPTON PARISH COUNCIL

County area (local councils and parish meetings only): SUFFOLK

Financial year ending 31 March 2018

Prepared by MRS TERRI EMBURY – RESPONSIBLE FINANCE OFFICER

Date 17th April 2018

Balance per bank statements as at 31 March 2018:	£	£
Barclays Current Account	855.25	
Barclays Business Premium Account	2509.54	
Barclays Business Premium Bomber Memorial Account	180.91	
Yorkshire Building Society Account	5038.43	
	<hr/>	8584.13
Petty cash float (if applicable)		N/A
Less: any un-presented cheques at 31 March 2018		
Cheque number 100624	(421.20)	
Cheque number 100625	(122.40)	
	<hr/>	(543.60)
Add: any un-banked cash at 31 March 2018		N/A
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Net balances as at 31 March 2018 (Box 8)		<u>8040.53</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	10289.92
Add: Receipts in the year	4539.84
Less: Payments in the year	6789.23
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>8040.53</u>

Clopton Parish Council

Receipts and Payments Summary 2017/2018

2017-03-31		2018-03-31
£3,759.54	Precept	£3,700.00
£0.93	Bank Interest Business Saver Acc	£1.69
£0.06	Bank Interest Bomber Group Mem Acc	£0.12
£22.16	Bank Interest Yorkshire Acc	£16.27
£250.46	VAT Repayments	£490.06
£1,425.45	Other Income (Fete)	£0.00
£250.64	Transparency Funding	£331.70
£1,975.31	SCDC Playing Space Funding	£0.00
£70.00	Birketts Solicitors (Reduction in fee)	£0.00
£0.00	Uncashed Cheques	£0.00
£7,754.55	TOTAL RECEIPTS	£4,539.84
£313.08	Administration	£306.27
£2,241.60	Clerk's Salary	£2,235.30
£0.00	Training	£0.00
£275.68	Insurance	£280.70
£66.00	Audit Fees	£0.00
£168.19	Subscriptions	£172.56
£33.98	Repairs	£52.84
£14.90	Newsletter	£17.02
£140.00	Website Training/Fees	£50.00
£930.32	Village Fete	£450.00
£636.00	Fete Disbursement	£600.00
£0.00	Speedwatch	£0.00
£676.00	Land Registry Fees	£0.00
£25.00	Section 137	£25.00
£105.00	Room Hire	£90.00
£0.00	Elections	£0.00
£425.00	Sundries Section 142 Charitable donations	£0.00
£0.00	Swings - Playing Space Funding	£1,975.31
£255.90	VAT on Payments	£534.23
£6,306.65	TOTAL PAYMENTS	£6,789.23

Clopton Parish Council

Receipts and Payments Summary

8842.02	Balance as at 1 st April	10289.92
	Total	
7754.55	Receipts	4539.84
	Less	
6306.65	Payments	6789.23
<u>£10,289.92</u>		<u>8040.53</u>

Cumulative Funds represented by (at 31st March)

£3,250.85	Community Account	855.25
£2,507.85	Business Saver Account	2509.54
£180.79	Bomber Group Mem Account	180.91
£5,022.16	Yorkshire Community Account	5038.43
£671.73	Less Unpresented Cheques	£543.60
<u>£10,289.92</u>	Balance c/f	<u>8040.53</u>

The Accounts represent fairly the financial position of the authority as at 31st March '18 and reflect its receipts and payments during the year.

Signed

Responsible Finance Officer

Date

I certify that the accounts were formally approved at the Council meeting on 17th May '18.

Signed

Chairman

Date