

# CLOPTON PARISH COUNCIL

**Minutes** of the Parish Council Meeting held at Clopton Village Hall  
On Wednesday 12<sup>th</sup> June 2024 at 8.00 pm.

<b>Present:</b> Cllr Ashard Cllr Bright, Cllr Lye, Cllr Tiley-Nunn.	<b>In Attendance:</b> D Gooch (Clerk)	<b>Apologies</b> Cllr Pitt, Cllr Raffell.
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<b>CPC062/24 Chairmans Welcome</b> In the absence of an elected Chair, the Parish Council agreed that Vice-Chair Cllr Tiley-Nunn would chair the meeting. He then welcomed everyone to the meeting.	
<b>CPC063/24 Apologies</b> Cllr Pitt, Cllr Raffell.	
<b>CPC064/24 Declaration of Interests/Dispensation Applications Received</b> Cllr Pitt re CPC067/24 Planning application DC/24/1939/FUL (below) hence their absence from the meeting.	
<b>CPC065/24 Minutes (Meeting 28<sup>th</sup> May 2024)</b> This was deferred to the next meeting to allow councillors time to read the minutes.	
<b>CPC066/24 Matters arising from the minutes</b> None.	
<b>CPC067/24 Planning Matters</b> <ul style="list-style-type: none"> <li>No planning decisions had been received since the meeting 28<sup>th</sup> May 2024.</li> <li>Planning application <a href="#">DC/24/1939/FUL</a>: Rear extensions, Site address: Newson Farm, Church Lane, Clopton, Woodbridge, Suffolk IP13 6SG. Deadline 24<sup>th</sup> June 2024. Councillors noted that the proposed rear extensions weren't overlooked, and appeared to be within permitted planning parameters. Furthermore, the proposed elevations looked very nice, with nothing objectionable. In summary the PC agreed their unanimous support for the application.</li> <li><b>Planning Applications received after the agenda was produced</b> None.</li> <li><b>Other planning matters</b> None.</li> </ul>	<b>Clerk to submit response</b>
<b>CPC068/24 Correspondence</b> The following were noted by the Parish Council: i) <b>ESC Community Partnership</b> <a href="#">link to visualise the impact and projects</a> The icons relate to the delivery site or organisation running a particular project, not the reach, impact, or the scale of the projects (currently none in Clopton). ii) <b>ESC Food and Health &amp; Safety Service Plan 2024/2025</b> East Suffolk Council is required to produce a service plan setting out its food and health & safety services, including imported food, in a format prescribed by the Food Standards Agency and as required by the Health and Safety Executive. From 10-24 June 2024, ESC are consulting on their <a href="#">draft 2024/25 plan</a> Asking: <ul style="list-style-type: none"> <li>How could our service plan be improved?</li> <li>How could the services which contribute to it, i.e. our food safety, health and safety, port health and corporate health &amp; safety services, be improved?</li> <li>Any other comments relating to this plan or these services?</li> </ul> Comments are welcome via Food Safety and Health and Safety Service Plan consultation <a href="#">Survey</a> (surveymonkey.com) or emailed to: <a href="mailto:environment@eastsoffolk.gov.uk">environment@eastsoffolk.gov.uk</a> with "Service Plan 2024/25" in the subject heading.	

<p>iii) <b>ESC Community Partnership Priority Details, 01 July 2024 10:00 – 11:30, Microsoft Teams</b>  24/25 priorities are: 1. Volunteering; 2. Intergenerational; 3. Road and Traffic Safety.  The PC commented that ‘Road and Traffic Safety’ was an ESC Community Partnership priority yet ESC seemed to have little influence on Suffolk Highways, a department within Suffolk County Council.  It was also noted that there were no workmen present that day at the Otley Bottom roadworks, where there were problems with people following their Satnav’s down single lane roads rather than the diversion. Furthermore, other roads in the area were crumbling due to the impact of diverted traffic.</p> <p>iv) <b>SALC training: Code of Conduct, Thursday 11th July 2024, 7pm Zoom (£32 +VAT ea)</b>  This training is to support councillors who have a responsibility to maintain high standards demonstrating good conduct.  The training session focuses on: 1. Legal framework; 2. General principles; 3. Interests; 4. Dispensations; 5. General obligations and breaches.</p>	
<p><b>CPC069/24 Finance</b>  Clerk requested permission to pay HMRC Employer’s Payslip P30 invoice for Q1 2024/25, of £105.80.  This was approved.</p>	Clerk
<p><b>CPC070/24 Dates of future Parish Council meetings:</b></p> <ul style="list-style-type: none"> <li>• Wednesdays: 17<sup>th</sup> July 2024, 18<sup>th</sup> September 2024, 20<sup>th</sup> November 2024, 15<sup>th</sup> January 2025, &amp; 19<sup>th</sup> March 2025. All 7.30pm in the Village Hall.</li> </ul>	
<p><i>Meeting closed at 7:58pm</i></p>	
<p>Chairman: .....</p> <p>Date: .....</p>	