

# CLOPTON PARISH COUNCIL

## PARISH COUNCIL MEETING

Thursday 21<sup>st</sup> March 2024 at 7.30 pm Clopton Village Hall

## A G E N D A

Members of the public will have the opportunity to speak regarding any items on this agenda or raise issues for future consideration at the discretion of the Chairman.

1. **Chairman's Welcome**
2. **Public Forum/Open Session**
  - County and District Councillor's Reports
3. **Apologies**
  - To receive councillor's apologies for absence.
4. **Declaration of Interests/Dispensation Applications Received**
5. **Minutes**
  - To approve the Minutes of the Meeting of the Council Thursday 18<sup>th</sup> January 2024.
6. **Matters arising from the minutes**
7. **Finance**
  - To receive the March financial report from the RFO including balances at the bank.
  - To receive and approve payments since last meeting and authorise payments.
  - Bank reconciliation check.
  - SALC subscription 24/25
  - W.J.Steel and Poor's Charites (No: 211366)
8. **Planning matters**
  - To receive planning decisions
    - i) **DC/23/3902/DRC**: Discharge of conditions 8, 9 & 12 of DC/19/3497/FUL (Erection of business units) - Locations of Fire hydrants, External lighting & Air conditioning units submitted. - Clopton Commercial Park Debach Airfield Clopton Suffolk IP13 6QT  
**Application Permitted** by East Suffolk Council. (Clerk didn't receive notification of this, hence assume it was covered by DC/19/3497/FUL.)
    - ii) **DC/24/0067/VOC**: Variation of Condition No 2 of DC/23/2706/VOC - Erection of business unit with storage yard - Proposed building to be moved 10.8m to the south, to improve vehicle circulation between units 19 and 20. We wish to vary the existing condition to replace the following drawing: CCP20-03-Site Plan - Clopton Commercial Park Debach Airfield Clopton Woodbridge Suffolk IP13 6QT. **Application Permitted** by East Suffolk Council. CPC had no objection. See also below.
  - To consider planning applications received.
    - i) **DC/24/0067/VOC**: See also above (ii)  
Clopton PC have no objection to this Variation of Condition No 2 as there is nothing controversial with the variance to replace the CCP20-03-Site Plan drawing to move the building 10.8m to the south to improve vehicle circulation between units 19 and 20.
    - ii) **DC/23/4374/FUL**: Moat Hall  
"Part demolition of barn and works to make good. Moat Hall, Martins Lane, Clopton, Woodbridge, Suffolk IP13 6QX." This is where ESC told the owners they needed to submit a new application to cover work already undertaken but without permission, plus the works necessary to stabilise and retain the building which will no longer be converted for use as a dwelling, but retained for ancillary storage. Consultation letter expiry date: 06 March 2024. CPC noted the contents of the planning application, but had no further comment.
  - To consider planning applications received after the agenda was produced

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- Other planning matters.
  - i) DC/23/3662/P3Q - query re Prior Approval granted (Martins Lane)  
“The junction at the end has been taken into consideration and investigated, the visibility in both directions is clear no immediate bends and collision data didn’t show anything in the last 5 years therefore I would have no reason to hold an objection on the application due to this.  
Connie Elliott, Transport Planning Engineer, Growth, Highways and Infrastructure, SCC”
  - ii) [ESC Planning Delivery Dashboard](#) available
  - iii) ESC ‘Planning Committee Member Call-In’ process
  - iv) [ESC Planning Policy Team Local Development Scheme and Waveney Local Plan 5 year Review Assessment updates](#)

## 9. Governance

### 9.1 Emergency Plan

## 10. Traffic and Road Safety issues

## 11. Village Hall matters

## 12. First Responders for Clopton and Otley

## 13. D-Day 80<sup>th</sup> Anniversary event for 6<sup>th</sup> June 2024

## 14. Clerk's Report on Urgent Decisions since the last meeting

## 15. Officer's and Representative's Reports

- i) SALC Chairperson/Mayor forum, 29<sup>th</sup> January
- ii) Green Issues, Greenprint event: 26<sup>th</sup> January. Action for Nature – a heathland conservation task, Upper Hollesley Common
- iii) Green Issues, Greenprint event: 28<sup>th</sup> February, Evening Forum: “Nourishing Local and Sustainable Food”, Saxmundham Market Hall
- iv) SALC East Suffolk Area Forum, 20<sup>th</sup> March.

## Others

### Upcoming events/meetings:

- i) “Bringing Ideas to Life” the East Suffolk Community Partnership Annual Forum, 22<sup>nd</sup> March 2024 at the Trinity Park Conference Centre (for Town & Parish Chairs)
- ii) Sizewell C Forum, 7-9pm, Tuesday 9<sup>th</sup> April 2024, Trinity Park Felixstowe Road, Ipswich IP3 8UH

## 16. Correspondence (for information)

- 16.1 Review of [Street Trading Policy](#)
- 16.2 Community Emergency Volunteers - Rest Centre Training.
- 16.3 Play Equipment
- 16.4 Suffolk County Council’s Devolution Deal
- 16.5 Public consultation (from 13<sup>th</sup> February to 9<sup>th</sup> April 2024) on [active travel schemes in Woodbridge](#)
- 16.6 Suffolk County Council's Local Transport Plan Consultation
- 16.7 Bringing back nature - Biodiversity net gain for councils
- 16.8 Sizewell C update
- 16.9 Environmental Impact Assessment Scoping for the LionLink Multipurpose Interconnector Project.
- 16.10 Otley Neighbourhood Plan
- 16.11 [Nationally Significant Infrastructure Projects](#)
- 16.12 Transport East - [Travel Behaviour Survey](#)

## 17. Matters to be brought to the attention of the Council for the next meeting

## 17. Dates of future meetings, tba:

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- Wednesdays 22<sup>nd</sup> May 2024, 17<sup>th</sup> July 2024, 18<sup>th</sup> September 2024, 20<sup>th</sup> November 2024, 15<sup>th</sup> January 2025, & 19<sup>th</sup> March 2025.  
All at 7.30pm in the Village Hall

Signed..... Clerk to Clopton Parish Council

Date.....