## **CLOPTON PARISH COUNCIL**

**Minutes** of the Parish Council Meeting held at Clopton Village Hall at 7.30pm On Thursday 23<sup>rd</sup> March 2017.

Present:	In Attendance:	Apologies
Cllr Angwin (Chair)	4 Clopton Residents	Cllr Fryatt
Cllr Pryke	County Cllr Vickery	
Cllr Yallop	Mrs T Embury (Clerk)	
Cllr Raffell		

CPC021/17 Chairman's Welcome Cllr Angwin welcomed everyone to the meeting.	
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<ol> <li>CPC022/17 Public Forum/Open Session</li> <li>PCC (Parochial Church Council)         Mr &amp; Mrs Schurr attended the meeting and presented a case on behalf of the PCC for a contribution from Parish Council funds towards the maintenance of the churchyard. Following a discussion, the Parish Council informed the PCC that this cost has not been included in the budget for the financial year 2017/18 and the precept has already been agreed with the District Council. The PC will consider what funding could possibly be made available to the PCC in the future.     </li> <li>Footpath Sign         A member of the public reported a 'Footpath' sign had been blown down outside Pear Tree Farm, Grundisburgh Road, Clopton. Clopton PC to liaise and report.     </li> </ol>	CIIr Angwin
<ol> <li>CPC023/17 County Councillor's Report</li> <li>Pot holes – Shop Road         <ul> <li>A Clopton resident contacted Cllr Vickery regarding the above. Cllr Vickery spoke with David Chenery (SCC Highways) on 17/03/17 and requested an engineer attend and carry out further investigations. CPC will follow this up.</li></ul></li></ol>	Clerk
flooding problem in Shop Road. Residents are satisfied that after recent heavy bouts of rainfall, the situation is greatly improved.  3. B1078 Road Clopton PC have still not received a response from Cllr Finch (SCC Highways) so Cllr Vickery will follow this up.  4. SCC Budget Cllr Vickery spoke about the SCC budget and its allocation for the next financial year.  5. Broadband	
BT are continuing with their rollout of superfast broadband and continuing to develop the technology. There is also additional funding in place.	

#### 6. Locality Budget Monies

The funds have now been allocated. Money has been given to SaViD for the purchase of a mobile speed indication device (SID) and this will be shared amongst the villages involved.

### CPC024/17 District Councillor's Report - presented by the Clerk

## 1. 2017/18 Council Tax

The Council Tax for 2017/18 has now been agreed and for a Band D property it will increase by 2.93%.

## 2. Deben Leisure Centre Redevelopment

Planning consent has been granted and the centre is scheduled to close for redevelopment in September 2017 and work should be completed by the summer of 2018 – approximately 10 months' work.

## 3. Community Enabling Grants

The grants for 2016/17 have now been allocated and in total 8 organisations benefited. Money was allocated to Clopton Village Hall Committee to purchase a set of toddler swings for the playing field and money was also given to part fund the purchase of the SID device which will be used within the parish.

#### CPC025/17 Apologies

Apologies were received from District Councillor Fryatt.

## CPC026/17 Declaration of Interests/Dispensation Applications Received

There were no declarations of interest and no dispensation applications to consider. Councillors to carry out their annual review of the Register of Interests on SCDC website.

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# CPC027/17 To approve the minutes of the meeting held on Thursday 19th<sup>th</sup> January 2017

The minutes were approved and signed as a true record.

Proposer Cllr Pryke, Seconder Cllr Yallop.

## CPC028/17 Matters Arising from the Minutes

No matters arising.

#### CPC029/17 Finance (see attached reports)

- **1. Finance Report** Cllr Angwin reported on the Council's current financial position and movement since the last meeting.
- 2. Authorisation of payments Payments totalling £491.99 were paid prior to the meeting which included payment to Mr J Dawson and Birketts LLP.

Payments totalling £446.73 were authorised which included the Clerk's salary and expenses, HMRC Clerk's Tax and Village Hall Hire to host SaViD meeting on 26/04/17.

A refund of £70 was received from Birketts LLP for a reduction in fee. Proposer Cllr Raffell, Seconder Cllr Yallop.

3. NALC Salary Payscales 2017/18 – The NJC salary pay scale for 2017/18 is to be implemented from 1 April 2017. The Clerk is to inform Ladywell Accountancy that the new salary is SCP 18 £9.392, an increase of £0.272. Proposer Cllr Pryke, Seconder Cllr Yallop.

Clerk

- **4. Transparency Fund Application** An application was made for funding to cover the cost of the annual fee charged by Community Action Suffolk for the Clopton website. The application for funding of £50 was granted.
- **5. To Consider Requests for Charitable Donations** it was decided to donate £75 to Clopton Parochial Church Council, £75 to Suffolk Accident Rescue Service and £75 to Disability Advice Service.

## **CPC030/17 Planning Matters** 1. Planning Decisions – DC/16/4767/LBC Moat Hall Barn, Martins Lane, Clopton – Permitted. DC/16/5199/FUL Shop Farm, Shop Road, Clopton -Permitted. DC/16/5336/PN3 High House Farm Barn, Shop Road, Clopton Permitted. 2. The following planning applications were received: -• DC/17/0262/LBC Green Farm, Clopton Green Listed building consent - extension, alterations and repair works and demolition of existing C19 & C20 extension and 2 redundant outbuildings. Clopton PC had no objections. • DC/17/0914/FUL Manor Cottage, Manor Road, Clopton Proposed detached implement store for agricultural equipment. As far as the actual building is concerned Clopton PC have no objections providing it is restricted to agricultural use. Clopton PC feel it should be recognised that the proposed building lies within the setting of a listed building. • DC/17/1119/LBC The Old Rectory, Grundisburgh Road, Clopton To remove cement render to bottom 1 metre of front elevations. To retain any existing infill panels in timber frame. To replace the lime render, to match existing render. Repaint whole elevation in posilime paint. Clopton PC had no objections. Other planning matters – none. CPC031/17 Clerk's Report on Urgent Decisions since the last meeting The Clerk had no urgent decisions to report. CPC032/17 Officer's and Representative's Reports SaViD – Clopton PC will be hosting the SaViD meeting on Wednesday 26th April 2017 at 7:30 pm. Members of the public are invited to attend. **CPC033/17 Community Emergency Planning** Clir Clopton PC are still considering the feasibility of providing a generator at the VH. Cllr Raffell will contact a 2<sup>nd</sup> contractor to obtain a quote to carry out the works that would be required. Raffell CPC034/17 Defibrillator A discussion took place around whether Clopton was a suitable parish in which to site a defibrillator. Concerns were raised over the siting of the equipment and whether vandalism would be an issue. There is a defibrillator sited on the Parish Rooms at Grundisburgh and the Clerk is to ascertain if there is one sited in Otley. Clerk CPC035/17 Annual Parish Meeting The Annual Parish Meeting will be held at 7:00pm on Thursday 18th May 2017, followed by the Annual Parish Council Meeting at 8:00pm

CPC037/17 Matters to be brought to the attention of the Council for the next meeting

**CPC036/17 Correspondence** (for information)

Clerk and Councils Direct for circulation.

None.

CPC038/17 Dates of future meetings Thursday 18th May 2017, 7:00pm, Village Hall, Annual Parish Meeting. Thursday 18th May 2017, 8:00pm, Village Hall, Annual Parish Council Meeting. Thursday 20th July 2017, 7:30pm, Village Hall, Parish Council Meeting. Thursday 21st September 2017, 7:30pm, Village Hall, Parish Council Meeting. Thursday 16th November 2017, 7:30pm, Village Hall, Parish Council Meeting. Thursday 18th January 2018, 7:30pm, Village Hall, Parish Council Meeting. Thursday 15th March 2018, 7:30pm, Village Hall, Parish Council Meeting.	
Meeting closed at 9.10pm	
Chairman: Date:	