

Clopton Village Hall AGM Meeting
Thursday 28th July 2016, at 7.30pm
At Clopton Village Hall

1. **Present** : Diana Dawson, Richard Taylor, Elaine Gissing, Alan Backhouse, Doris Main, Della Hughes, Sue Christensen,
2. **Apologies** : Bob Tye, David Hayhow.
3. **Minutes of the last meeting 14th January 2016** : Agreed.
4. **Election of Officers** - Richard Taylor Chair standing down, but remains on committee
 - a. Chair - Diana Dawson - proposed by Sue Christianson – seconded Della Hughes
 - b. Vice Chair - Sue Christianson - proposed by Doris Main – seconded Richard Taylor
 - c. Secretary - Elaine Gissing - proposed Doris Main - seconded Richard Taylor
 - d. Treasurer - David Hayhow - proposed Della Hughes - seconded Sue Christiansan
 - e. Caretaker - Alan Backhouse - proposed Elaine Gissing – seconded Sue Christiansan

John Dawson was present at meeting and suggested that all jobs which needed doing at VH be done by all and shared between all so everyone contributes. Suggested shared list. Alan Backhouse was happy to be named caretaker but that any work would be shared.

Thanks were given to everyone who help maintain hall. Thanks were also given to Richard Taylor and Bob Tye for all work they have done over many years for the VH

5. **Accounts** : DD updated in David Hayhow's absence - Trustees annual report 2015 sent to Charity Committee. Bank £6800.00 including £500.00 from Adnams also £250.00 to go in from fete.
6. **Minutes of meeting Thursday 24th March 2016** : Item 7. £500.00 from Parish Council and VAT claimed back not included yet in finances. BT sent message that the oil tank $\frac{3}{4}$ full. RT Forgotten about the bill for paint so he won't be claiming back
7. **Matters arising** : Item 10. Amendment Suffolk Nursery should read Suffolk Norse. RT thought grass cutting finished but it is still in place, invoices are not regular - rates gone up from £60 to £70. Adrian Yellop cut the grass last time so that was why only charged for 2 and not 3 visits. Adrian may do regularly, AB will speak to him but if he does do will need some access through hedge off the track. Item 10. Rubbish from loft almost cleared, there are some solvents which shouldn't be there – John Dawson will clear with David Hayhow – most of rubbish from fete – Light – Solar light could be put up with a motion sensor – John Dawson will sort solar light and fit so electrician not needed.
8. **Funding – Barge Boards etc DD** : SC and DD have quotes for barge boards price range between £5500.00 and £8000.00 including guttering. DD had quote from All Brand to prepare sand down and paint at a cost of £2210.00. Decision to be made to either make do and mend or replace. Gables needed to

be done first as not been painted since hall built then sides. Della asked if an application to T. Fryatt could be made but DD said already asked for play equipment. DD said Mini lottery budget available and SCDC grant of 30%. Applications to various people for grants and SC will check if quote still stands and apply for funding. DD spoke to Teri re VAT – can't get VAT on purchase of play equipment.

- 9. Funding Play equipment :** Swings not classed as sports but have got available money for sports. SC gave costing for 2 Cradle swings to each member and safety matting add £50 to this PC agrees to reclaim VAT on fete money. SC has asked T. Fryatt about locality fund but not heard back so on hold for time being.
- 10. RoSPA's play equipment inspection :** SC sent email – costs gone up this year and they can be picky with what they find.
- 11. Blind for Lobby. :** DD Curtains fitted – didn't get curtain for lobby and suggested roller blind to keep cost down suggestions were asked about colour to use and agreed to leave decision to DD. DD asked if anyone wanted old curtains – DM suggested asking RSPCA for bedding – AB suggested Scouts at Grundisburgh
- 12. A.O.B :** David Hayhow had asked Della to contact Sleepsafe to repair or replace leaking valves – RT asked if water cleared in ditch and AB said a pipe was needed RT will have a look to see what he has. John Dawson said rain water from building makes puddle by door bringing mud into hall and downpipes from gutters not taking water – RT believes that it is a soakaway and possible BT would know what drainage it has – It was thought a complaint from a hirer could be received if it gets worse. RT said fields had land drains and hedge roots could be blocking drains. SC suggested putting matting in lobby or doormat to cover whole area would help keep cleaner – carpet shops usually had stock and these could be cleaned with hoover. Cost of this could be included when applying for grant. SC said is hirer wanted to take curtains down then this should incur a charge. AB asked if campers coming – Della advised August 19th and EASC 29th July.
- 13. Date of next meeting:** Thursday 13th October 2016