

Clopton Village Hall AGM and Committee Meeting
TUESDAY 24TH June 2014 at 7.30 pm
At Clopton Village Hall

1. **Present :** Diana Dawson(Vice-chair) David Hayhow(Treasurer) Doris Main, Alan Backhouse, Sue Christensen(Minutes), Della Hughes (Booking Secretary)
2. **Apologies** – Richard Taylor, Elaine Gissing, Bob Tye.
3. **Minutes of last AGM 11th April 2013** – Agreed and signed by Diana Dawson.
4. **Election of officers** – Chair – Richard Taylor (nominated Diana Dawson, seconded Sue Christensen). Vice-chair – Diana Dawson (Doris Main, David Hayhow). Secretary – Elaine Gissing (Alan Backhouse, Della Hughes). Booking Secretary – Della Hughes (Doris Main, Sue Christensen). Treasurer – David Hayhow (Diana Dawson, Alan Backhouse). Caretaker – Bob Tye (Sue Christensen, David Hayhow). All agreed.
5. **Accounts** – Copies of the accounts for year ending December 31st 2013 were distributed by Treasurer DH, and these were discussed. Accounts for January to June 2014 were also presented. These show a deficit of £322.69, due to recent large payments for insurance, oil and building maintenance. The balance in the bank on 6th June 2014 was £5125.11.
6. **Minutes of the last meeting 17th April 2014** – Agreed and signed by DD.
7. **Matters arising** – Grid on window of gents toilets – Richard Taylor arranging to fit this. Goal to be painted on wall. AB suggested cricket stumps too – agreed a good idea. Outside tap has been fitted for caravanners – thanks to DH and JD.
8. **Caravans** – Della Hughes has had two more enquiries from caravan groups, and would like more guidance on regulations and fees. Present charge is £150 for two nights plus £5 per caravan. The Caravan Club charges members significantly more than this, so is making a large profit. AB has agreed to find out what the Sutton Caravan Site charges. This will be discussed at the next meeting. It was agreed that stays should be restricted to Friday, Saturday, Sunday and Bank Holidays, from Easter to September, with a maximum of four groups per year. DH to find out from Chris Angwin if planning permission is needed for more regular use. The Caravan Club should have its own insurance. There was concern about damage to the field in wet weather. It was agreed that the children's play area should be kept free for village use. Groups should be aware that there is no facility for waste disposal.
9. **A.O.B.** – Wheelchair access for both doors – DD will ask John Dawson if he will make a wooden ramp. DD presented a list of village hall improvements and repairs carried out over the last year – see separate attachment. Della Hughes reported on the recent Village Fete. This was a huge success, a profit of about £1200. The beer tent was donated to the village for future events. She mentioned that the bolt on the kitchen door can be opened through the letter-box. This will be rectified. The fridge needs defrosting, but no-one knows how to switch it off.
10. **Date of next meeting** – Thursday 11th September.