

Clopton Village Hall Committee Meeting
Thursday, 21th February, 2014, at 7.30pm
At Clopton Village Hall

1. **Present** : Diana Dawson (Vice Chair), Richard Taylor (Chair), Bob Tye, David Hayhow (Treasurer), Sue Christensen, Elaine Gissing (Minutes) Della Hughes (Bookings)
2. **Apologies** : Alan Backhouse, Doris Main.
3. **Minutes of the last meeting 12th December 2013** : Agreed and signed by RT (Chair)
4. **Matters arising** : DD had not heard from Otley and asked if the rest of the hedge should be done – agreed would be good to have done so DD will look at this next year. DH thanks Della H for taking on bookings and thanks to Elaine doing bookings over past years. Ollie Bilsberry was coming Wed 27th Feb to look at Heat Stat. DD had call to say oil door open but this was because a delivery was expected and thanked caller. Hedge between mound and main road needs cutting. John Dawson had helped DH with locks on main doors and they now worked on same key. Signs for ‘No Dogs’ will not be put on field – The play equipment to be inspected by SCDC.
5. **New booking clerk** : Della Hughes (737805) has been appointed as booking clerk – Thanks to Elaine.
6. **2013 Financial Figures** : DH - £6k in bank January 14 – The insurance is to be paid – money had come in via Councillor P Bellfield for windows and doors and disabled toilet. Financial Sheets were handed out by DH and were discussed. Agreed to replace the Basked Ball new – SC Suggested painting goal post on wall as children kick ball against the wall – This was decided against because of windows. – The ramp for the doors would be left for time being.
7. **Curtain Rail Replacement** : SC said curtains looked awful as fittings were missing – the curtains were fine but needed new rails – it was decided to replace one for time being then spares for other rails were available. – DH to get curtain rail.
8. **AOB** : DD said VH kettle was broken – All electrical items should be PAT tested – Microwave to be disposed of and two new kettles purchased. Della H said tap in sink needs replacing. DH will fit new tap. DH – Working party to cut shrubs on mound – will leave until field dry.
9. **Date of next meeting** : Thursday 17th April 2014 @ 7.30pm