

Clopton Village Hall Committee Meeting
Tuesday 9th October, 2018, at 7.30pm
At Clopton Village Hall

1. **Present** : Diana Dawson, Sue Christensen, Della Hughes, David Hayhow, Alan Backhouse, Doris Main.
2. **Apologies** : Richard Taylor.
3. **Minutes of the last meeting on 14th June, 2018** : Agreed and signed.
4. **Matters arising** : Thanks to Alan for hedge-cutting and strimming around the field.
David will order 1500 litres oil in the near future.
There are on-going problems with the bottle bank overflowing. After many complaints, Norse promised to empty them weekly, but this is not happening. David to write to Norse asking them to either empty them as promised or take them away altogether. The overflowing bottles are dangerous and unsightly. Alan said that he has noticed that the bins often contain large numbers of small 'mixer' bottles, indicating that a pub or restaurant is using the site illegally to get rid of its waste. Della to put a piece on Clopton News asking those responsible to refrain from using the bottle bank in this way.
The quiz planned for 29th September had to be cancelled because of lack of interest and support.
5. **Treasurer's Report** : David presented the accounts for 2018 so far. These show a profit of £618 since the start of the year. There is a balance in the bank of £7794.
6. **Fund raising for replacement of barge boards etc** : Funding has been applied for from The Big Lottery, SCDC's Exemplar Programme and The Suffolk Community Foundation.
7. **Policy documents to support fund-raising** : Policies on Safeguarding, Health and Safety, GDPR and Maintenance Planning are required to complete fund-raising applications. David and Diana have produced drafts to be read by committee members and any amendments made at the next meeting. Thanks to David and Diana for their hard work on all these forms and documents.
8. **A.O.B.** : Alan has so far spent twenty hours hedge-cutting this autumn and is finding it too time-consuming to manage. He suggested that we should obtain quotes for a contractor to cut annually.
Carl Douglas, a licensed tennis coach, has booked the hall for two one-hour sessions of short tennis classes for children on Wednesday and Thursday afternoons. Further details from Della.
9. **Date of Next Meeting** : Thursday 10th January, 2019.