

Clopton Village Hall Committee Meeting
Thursday, 14th January 2016, at 7.30pm
At Clopton Village Hall

1. **Present** : Richard Taylor, Diana Dawson, Alan Backhouse, Doris Main, Della Hughes, Sue Christensen.
2. **Apologies** : Elaine Gissing, David Hayhow.
3. **Minutes of the last meeting 23rd September, 2015** : Agreed.
4. **Matters arising** : Alan is still awaiting more piping for the ditch. A voucher for £40 was given to Emily for her 18th birthday and we have received a thank you letter from her. The hedge has not yet been cut.
5. **Enabling Communities Grant** : Della suggested that we could apply for a grant to replace the barge boards and soffits with UPVC. Quotes need to be sent to Tony Fryatt before the end of February. Richard to contact Barry Clamp, Sue to contact Specialised Fixings and Falcon Windows. Separate quotes to be obtained for replacement of the kitchen door.
6. **Income from New Year Dance** : Diana reported a total profit of £540, half of which will be donated to the VH. Thanks from the committee.
7. **General Spring Clean/ Repainting hall interior** : To be started on 6th February, washing down walls and preparing for repainting. Richard to provide scaffolding. Della to ask for volunteers to help on Clopton Newsletter. Curtains need replacing. Richard to find out cost as fireproofed fabric required.
8. **Small maintenance jobs** : Three new toilets seats are needed – Richard to obtain. The bolt on the men's cubicle is broken. Diana will ask John if he will look at it. Kitchen door needs repainting again. To obtain quotes for UPVC replacement – see item 5.
9. **Play equipment** : Diana has obtained quotes for a set of two toddler swings. Schoolscapes quoted almost £4000 , Ipswich Borough Council £2934.67, including matting and installation. It was decided to go ahead with IBC. Sue to apply to SCDC for a grant from the Outdoor Playing Space Funding Scheme which has £1975.31 available for Clopton. The balance to be met from profits from the Village Fetes, the New Year Dance and VH funds.
10. **Electronic banking** : It would be useful for Della to be able to access VH bank account details online. David to arrange.
11. **A.O.B.** : Della has had a complaint from a hirer that there are no saucepans in the kitchen. A set to be obtained. Alan suggested that there should be more outside lighting along the front of the building. Richard to look into best type.
12. **Date of next meeting** : Thursday 24th March 2016.