

**Clopton Village Hall Committee Meeting**  
**Thursday, 13<sup>th</sup> October, 2016, at 7.30pm**  
**At Clopton Village Hall**

1. **Present** : Diana Dawson, Alan Backhouse, Doris Main, Della Hughes, Sue Christensen.
2. **Apologies** : Elaine Gissing, David Hayhow, Richard Taylor.
3. **Minutes of the last meeting 28<sup>th</sup> July, 2015** : Agreed.
4. **Matters arising** : Solar light – Della to find a suitable type.  
Fund-raising for play equipment – Grant from Tony Fryatt's Enabling Communities Budget Scheme has been received. Still awaiting grant from SCDC Outdoor Playing Space Funding Scheme.  
RoSPA play equipment report – there is some decay of the timber in the play trail. It was felt that as this was only installed in November 2010 at a cost of over £6,000, we should complain to the suppliers about the poor quality of the wood. Diana agreed to do this.  
Diana and John have fitted a new roller blind in the lobby. The old curtains have been taken by Grundisburgh scouts to help their fund-raising for a new scout hut.  
The boiler has been repaired and services and leaking valves replaced at a cost of over £400.  
Adrian Yellop is prepared to cut the grass at a cost of £50 per cut, provided access from the concrete road can be made available.
5. **Feedback from CPC meeting** : John Dawson, Diana and Sue met with Clopton Parish Councillors Angwin, Pryke and Raffell and the Parish Clerk Terry Embury on 8<sup>th</sup> September to discuss the role and constitution of the VH Management Committee and its relationship with the Parish Council. CPC agreed to provide the VHMC with a copy of the VHMC Constitution document and the Lease and Trust Deed. The VHMC agreed to make the minutes of its meetings available via the Clopton News e-mail system and to publicise the dates of meetings so that residents could attend. CPC to be more involved in maintenance and improvement planning and fund-raising. Diana suggested this should include replacement of the wooden kitchen door with PVC, replacement of soffits and fascia boards with PVC, improvement of car park drainage and upgrading of the lighting in the hall.
6. **Date of winter working party** : November 26<sup>th</sup> for hedging, weed clearance, strimming and pruning bushes on the mound etc. Della to publicise this on the Clopton News e-mail to ask for help from residents.
7. **Drainage by front entrance to hall** : This continues to be a problem but no satisfactory solution yet found.
8. **A.O.B.** : Petty vandalism and damage is a constant problem, with frequent repairs being carried out by members of the committee and John Dawson. Broadband for Rural Norfolk has contacted Della wanting to situate retransmission equipment at the hall in exchange for a free broadband service for the hall 'forever'. This is being considered by the Parish Council. The fridge and microwave need replacement. Diana to research prices. Discussion about having the fridge rewired so that it can be switched off when not in use. At present it is on all the time.  
The piano to go to the Debach Museum.

Several hall chairs are missing. Many of the rubber feet are cracked or missing. Doris to contact the suppliers for replacements.

9. **Date of next meeting :** Thursday 8<sup>th</sup> December.