

Clopton Village Hall AGM and Committee Meeting
Thursday 12th April 2018 at 7.30 pm
At Clopton Village Hall

- 1. Present :** Diana Dawson, Alan Backhouse, Della Hughes, Richard Taylor, Sue Christensen.
- 2. Apologies :** Doris Main, David Hayhow
- 3. Minutes of last meeting 1st February 2018 :** Agreed and signed by Diana Dawson.
- 4. Matters arising :** The exterior kitchen door has been replaced. Diana has started to renovate the Parish Council notice board. The main hall lighting does not need replacing yet as we still have some spare tubes. Hopefully the price of lighting panels will continue to fall.
- 5. Hedge cutting :** Thanks to Richard Taylor for arranging to have the field hedge cut.
- 6. Financial report :** No report yet available for the first quarter of 2018.
- 7. Fund raising :** Diana offered to arrange a quiz in September.
- 8. Major maintenance :** Quotes for replacement of barge boards, soffits and guttering have been obtained from Specialised Fixings (£5650.20 inc VAT), Falcon Fascias (£7988.00 inc VAT) and Barry Clamp (£7300 inc VAT). These may be increased because the price of plastic has recently gone up. Sue to approach Councillors Tony Fryatt (SCDC) and Robin Vickery (SCC) for help towards the cost from their Community Enabling Budgets
- 9. Election of Officers :** Present officers agreed to continue. Chair – Diana Dawson (proposed Richard, seconded Della) Vice-chair – Sue Christensen (proposed David, seconded Alan) Treasurer – David Hayhow (proposed Diana, seconded Richard). Della to continue as booking secretary, Alan as caretaker, and Sue as minutes secretary.
- 10. A.O.B. :** Mr Brett, who cleans the hall floor once a month, will now be charging VAT. This will increase the cost from £40 to £48.
Diana has prepared a list of work completed over the last year : installation of swings, exterior kitchen door, key box, drainage by front entrance door improved, fencing around the oil tank removed, clothing bank installed in car park, new meter installed to take new £1 coins, stepladder purchased to make access to the meter safer, plaque fitted to VH wall thanking sponsors for contributions to recent work.
Work which needs doing : picnic table and benches need cleaning, weedkiller around posts of play equipment and building when weeds are growing strongly, badminton lines are patchy. Work party to be arranged.
- 11. Date of next meeting** – Thursday 14th June at 7.30pm.