

Clopton Village Hall Committee Meeting
Thursday, 12th December, 2013, at 7.30pm
At Clopton Village Hall

1. **Present** : Diana Dawson (Vice Chair), Alan Backhouse, Bob Tye, David Hayhow (Treasurer), Sue Christensen (Minutes).
2. **Apologies** : Elaine Gissing, Doris Main.
3. **Minutes of the last meeting 10th October 2013** : Agreed and signed by DD acting as chair in the absence of RT.
4. **Matters arising** : Leaking gutter now repaired. AB has replaced the bin into the enclosure. There has been no mess since the last episode. Having the bins emptied frequently and kept locked should, hopefully, reduce the nuisance. AB has cut the hedge – thanks from the committee.
5. **New booking clerk** : After many years of sterling service, for which the committee is very grateful, Elaine has decided to stand down as booking clerk. As no-one present wished to take on the role, it was decided to ask Della Hughes to advertise it on the Clopton News site.
6. **Heating frost stat** : This appears to be set too high, wasting heating oil. DH to ask Ollie Bilsberry to check it.
7. **Hedging** : There has been no further contact from Simon Burnham-Slipper for more hedge-laying by Otley College students.
8. **Boiler Terminal guard** : This has been repaired by John Dawson – thanks from the committee.
9. **A.O.B.** : The hedge between the mound and the B1078 needs cutting. DH to ask RT to organise this with a work party to clear up. DH to arrange a quiz in the spring. The play equipment safety report from RoSPA received. No serious defects were found. A copy has been sent to the Parish Council. To look into notices re keeping dogs on leads and clearing up after dogs to be placed at the entrances to the playing field and near the play equipment. DH and JD to change the lock barrel on one of the front doors so that the same key opens both doors.
10. **Date of next meeting** : Thursday February 20th 2014.