

Clopton Village Hall AGM Meeting
Thursday 23rd February 2017, at 7.30pm
At Clopton Village Hall

1. **Present** : Diana Dawson, Richard Taylor, Elaine Gissing, Alan Backhouse, David Hayhow
2. **Apologies** : Doris Main Della Hughes
3. **Minutes of the last meeting 8th December 2016** : Agreed.
4. **Matters arising** - Replaced Fridge and Microwave - DD had contacted Ronnie Woods re drains – NY Dance made £571.00 which £285.00 will go to VH Minutes signed by DD
 6. Play equipment – 3 dates had been cancelled for installing Toddler Swings - Need ground plan to check where electric is connected as possible underground and where water runs from concrete road to hall.
 7. Play Trail – RoSPA said wood rotting – 10 year guarantee from order date not installation date – poles supplied so will have to be fitted – Discovered ordered in 2010 so still in guarantee. Company to be contacted.
5. **Car Park – Drainage & Weed clearance** : DD asked Ronnie Woods where water goes and goes to drain – decided a channel needed 4-5mt cost around £13.99 per metre for drainage – 3 mt gulley 110 mm Drain Pipe 4” underground AB to make enquiries and buy pipe.
6. **External Kitchen Door** : External kitchen door declined so need to purchase new door – plastic will be looked into with company who installed windows.
7. **External Maintenance** : Hedge from hall to concrete road – RT will see what he can arrange to get cut. Grass – Adrian needs contacting to get grass cut, David Hayhow will find out how much we paid before. AB will trim edges. Car park has a lot of moss – weeds to be sprayed.
8. **AOB** : Dance which took place Saturday previous said how nice the hall looked.

RT asked about Facias/Hardboard – this will be put on hold for time being
Light at entrance gone – discuss if should be replaced by one at end of building – AB will check bulbs – DD hasn't done anything about Parish Council putting a light at end of hall – an electrician will be needed.
9. **Date of next meeting** : Thursday 27th April 2017.